



Confidentiality Agreement

Town of Colonial Beach

PLEDGE OF CONFIDENTIALITY

This is to certify that I, _____, an employee of the Town of Colonial Beach, understand that any information (written, verbal or other form) obtained during the performance of my duties must remain confidential. This includes all information about members, clients, employees and other associate organizations, as well as any other information otherwise marked or known to be confidential.

I understand that any breach of the duty to maintain confidentiality could be grounds for immediate dismissal and/or possible liability in any legal action arising from such breach.

Signature of Employee

Date

Signature of Staff Witness